



UIIA

UNIFORM INTERMODAL
INTERCHANGE AND FACILITIES
ACCESS AGREEMENT™

**NOTICE OF INTENT TO SEEK BINDING ARBITRATION
DISPUTE RESOLUTION PROCESS**

PART I: TO BE COMPLETED BY MOVING PARTY

*Date: _____

*Moving Party (Company Name): _____ (SCAC Code): _____

*(Contact Name): _____

*(E-mail Address): _____

*(Phone Number): _____ (Fax Number): _____

- ☐ **Moving Party agrees that prior to seeking arbitration under the DRP process that all established timelines for standard dispute resolution processes under the UIIA/Equipment Provider addenda regarding this matter have been met and that the Party has taken reasonable efforts to resolve the dispute.**

The above Moving Party seeks to initiate binding arbitration under the Dispute Resolution Process (DRP) and will submit to IANA within **15 days** from the date of the Responding Party's response to the initial dispute of these charges, this Notice of Intent and the necessary documentation outlined as the responsibility of the Moving Party on the following page entitled, "DRP REQUIRED DOCUMENTATION", in support of their dispute. **The Notice of Intent and all supporting documentation must be submitted at the same time.** Upon receipt of the information from Moving Party, IANA will forward a copy of the Notice of Intent along with a copy of the documentation provided to the Responding Party advising of the intent to arbitrate this matter.

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PART II: TO BE COMPLETED BY RESPONDING PARTY

Responding Party (Company Name): _____

(Contact Name): _____

(E-mail Address): _____

(Phone Number): _____ (Fax Number): _____

- ☐ **Responding Party agrees that prior to seeking arbitration under the DRP process that all established timelines for standard dispute resolution processes under the UIIA/Equipment Provider addenda regarding this matter have been met and that the Party has taken reasonable efforts to resolve the dispute.**

The above Responding Party must provide the information identified as the responsibility of the Responding Party in the DRP REQUIRED DOCUMENTATION document on the following page. In addition, the Responding Party must complete Part II of the Notice of Intent form and provide the required documentation to IANA within **15 days** from the date that IANA provides the documentation regarding the Moving Party's intention to initiate arbitration.

NOTE: IN THE ABSENCE OF A RESPONSE FROM RESPONDING PARTY, THE CASE WILL BE ARBITRATED BASED SOLELY ON THE INFORMATION PROVIDED BY THE MOVING PARTY.

All information should be submitted via e-mail to debbie.sasko@intermodal.org or via facsimile to 253-322-9985.

PART III. FEE's (To be remitted by Moving Party)

The Moving Party is responsible for payment of the Initiation Fee of \$50 that is charged upon submission of claim. The Initiation Fee will be assessed regardless whether or not after review of supporting documentation the claim meets the criteria for submission under the binding arbitration process. If claim is acceptable for submission and is forwarded to the arbitration panel then there will be an Arbitration Filing Fee of \$250. Payment of these fees must be remitted by credit card and must be paid online by logging into your UIIA account.

Please submit the Notice of Intent to Seek Binding Arbitration with all backup documentation via e-mail to debbie.sasko@intermodal.org & sherry.parnell@intermodal.org or via fax to 253-322-9985. **The charges for the fees will appear on your credit card statement as Intermodal Association of North America. (Note: Fees below are non-refundable).**

Initiation Fee:	<u>\$50.00</u>	(Initiation Filing Fee will be charged upon receipt of your Notice of Intent to Seek Arbitration form)
Arbitration Filing Fee:	<u>\$250.00</u>	(Arbitration Filing Fee will only be charged if your arbitration claim goes to the panel for review)

MAKE YOUR PAYMENT ONLINE

Once the Moving Party has been notified that the invoice for the submission of the claim is available, you will need to do the following:

1. **Login to your UIIA account:**

Motor Carrier login: <https://www.uiia.org/motor-carrier-login>

Equipment Provider login: <https://www.uiia.org/equipment-provider-login>

2. Once logged in **click on "UIIA Invoices"** under *Billing/Payment Info.* on the left navigation bar.
3. Click on the **"Pay Now"** button beside the OPEN DRP invoice to make your payment using a Credit/Debit card or via ACH Debit.

Note: the fees (Initiation fee & Arbitration filing fee) must be paid online within 24 hours of receiving notice from our office that the invoice is ready for payment before the case can proceed through the arbitration process.

Payment of the arbitration fees will need to be remitted before the claim can proceed through the arbitration process.

Binding Arbitration Supporting Document Form

Pertinent Facts Related to the Claim:

Please complete the form below with pertinent facts related to the arbitration claim. Note that all supporting documents need to be legible and should be included along with the Notice of Intent to Seek Binding Arbitration Form and the Binding Arbitration Supporting Document Form. All documentation should be sent via e-mail to sherry.parnell@intermodal.org.

1. ***Basis of Dispute:**

2. *UIIA Provision(s) Claim is Based On:

(Enter section of the UIIA that you believe has not been complied with)

3. *Invoices Being Disputed

[CLICK HERE](#) to go to download the excel spreadsheet.

- 4.** Copies of all invoices should be submitted along with case.
- 5.** Please include e-mail communications showing the initial dispute of the invoices above along with the response from the EP. The email communications should be in date order and be forwarded with any attachments that were included with the email message.
- 6.** All outgate and ingate EIR documentation associated with the invoices under the dispute should also be provided. Please make sure the copies provided are legible.
- 7.** If case involves maintenance and repair charges, please include copies of the repair bills as well as any recorded images (photos) associated with the damage billed and being disputed. Note: All images or photos should be identified with the equipment unit number, whether it is an ingate or outgate image and the invoice number associated with.
- 8.** Any other documentation that supports your claim and that you would like for the arbitration panel to consider.

BINDING ARBITRATION PROCESS
REQUIRED DOCUMENTATION FOR SUBMITTING A MAINTENANCE & REPAIR INVOICE DISPUTE

The list below is the required documentation that Parties will need to provide when submitting claims under the Binding Arbitration. Please be sure to look at the documentation required for the type of claim your company will be submitting under this Process.

Maintenance and Repair Disputes

Moving Party	Documentation to be Provided by Moving Party: (Please make sure to provide the information in the order shown below):
	<ul style="list-style-type: none"> • Notice of Intent to Seek Binding Arbitration form. Moving Party completes the top portion of form.
	<ul style="list-style-type: none"> • Filing fee form
	<ul style="list-style-type: none"> • Basis of dispute – a brief narrative describing the issue that would also include the following information:
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o Invoice date, Invoice number and amount you are disputing.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o The date your company disputed the invoice with the EP
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o The date the EP responded to your dispute.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o The provision of the UII Agreement you are basing your claim/argument on.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o Details on when (date)/where (terminal name) the unit(s) were picked up and when/where the unit(s) were dropped off.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o If this involves a chassis pool, please confirm if your company paid a rental fee on the chassis under dispute.
	<ul style="list-style-type: none"> • Copy of the Statement Summary (if applicable) & Invoice that is under dispute
	<ul style="list-style-type: none"> • Copy of the Repair Bill showing that the repairs were done (not an estimate).
	<ul style="list-style-type: none"> • Copies of the in and out-gate EIR's for each invoice provided (Please <u>do not</u> overlap the EIR's by coping them on one page, they should be on separate pages).
	<ul style="list-style-type: none"> • All e-mail communications showing that this invoice was properly disputed with the Responding Party. E-mail exchange must be provided in date order.
	<ul style="list-style-type: none"> • AGS gate images – If the in/out-gate was done at a facility that is equipped with AGS, please provide images in jpeg format.
	<ul style="list-style-type: none"> • Please provide any other documentation that you feel necessary to plead your case/argument
Responding Party	Documentation to be provided by Responding Party: (Please make sure to provide the information in the order shown below):
	In order for the Arbitration Panel members to have all of the information needed for them to review an M & R claim, you MUST provide All of the following supporting information in order to adequately support the charges billed:
	<ul style="list-style-type: none"> • Notice of Intent to Seek Binding Arbitration form. Responding Party completes the bottom portion of form.
	<ul style="list-style-type: none"> • Response to Moving Party's Dispute Claim – a brief narrative describing why you as the Responding Party believe the charges billed are justified.
	<ul style="list-style-type: none"> • To be valid, invoices must detail the repairs done which include the following:
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o a copy of the actual repair bill upon which the invoice is based.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o the factual documentation supporting the Provider's determination that the Motor Carrier is responsible.
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o Recorded images (AGS gate images) must be provided if applicable
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o Any pre and/or post repair photos available
	<ul style="list-style-type: none"> • If "SLID FLAT" tire related, please provide the following:
	<ul style="list-style-type: none"> <ul style="list-style-type: none"> o evidence (images/measurements) supporting the removal of tread or rubber to 2/32 inches of remaining tread depth or less in the affected area (flat spot) while the remaning unaffected tread depth is more than 4/32 inches as defined in Exhibit C of the UIIA.

BINDING ARBITRATION PROCESS
REQUIRED DOCUMENTATION FOR SUBMITTING A PER DIEM INVOICE DISPUTE

The list below is the required documentation that Parties will need to provide when submitting claims under the Binding Arbitration. Please be sure to look at the documentation required for the type of claim your company will be submitting under this Process.

Check Off that Required Info has been included w/claim	Per Diem Disputes
Moving Party	Documentation to be Provided by Moving Party: (Please make sure to provide the information in the order shown below):
	<ul style="list-style-type: none"> • Notice of Intent to Seek Binding Arbitration form. Moving Party completes the top portion.
	<ul style="list-style-type: none"> • Filing fee form
	<ul style="list-style-type: none"> • Basis of dispute – a brief narrative describing the issue that would also include the following information:
	<ul style="list-style-type: none"> o Invoice date, Invoice number and amount you are disputing.
	<ul style="list-style-type: none"> o The date your company disputed the invoice with the EP
	<ul style="list-style-type: none"> o The date the EP responded to your dispute.
	<ul style="list-style-type: none"> o The provision of the UII Agreement you are basing your claim/argument on.
	<ul style="list-style-type: none"> o Details on when (date)/where (terminal name) the unit(s) were picked up and when/where the unit(s) were dropped off.
	<ul style="list-style-type: none"> • Copy of the Statement Summary (if applicable) & Invoice that is under dispute
	<ul style="list-style-type: none"> • Copies of the in and out-gate EIR's for each invoice provided (Please <u>do not</u> overlap the EIR's by coping them on one page, they should be on separate pages).
	<ul style="list-style-type: none"> • All e-mail communications showing that this invoice was properly disputed with the Responding Party. E-mail exchange must be provided in date order.
	<ul style="list-style-type: none"> • Please provide any other documentation that you feel necessary to plead your case/argument
Responding Party	Documentation to be Provided by Responding Party: (Please make sure to provide the information in the order shown below):
	<ul style="list-style-type: none"> • Notice of Intent to Seek Binding Arbitration form. Responding Party completes the bottom portion of form.
	<ul style="list-style-type: none"> • Response to Moving Party's Dispute Claim – a brief narrative describing why you as the Responding Party believe the charges billed are justified.
	<ul style="list-style-type: none"> • Please provide any other documentation that you feel necessary to plead your case/argument

This list provides the Binding Arbitration contact for each Equipment Provider. This person will be the party that information relating to the Binding Arbitration Process program will be sent to and will be responsible for responding to these matters within the timeframes set forth in the BAP guidelines.

Company	First Name	Last Name	Phone	Fax	E-mail
ACL/Grimaldi Group/Inarme	Equipment	Dept.	(908)518-7352	(902)490-2544	aclinterchange@aclcargo.com
American President Lines LLC	Bill	Fentress	(562)624-5624	(703)341-1385	usa.bfentress@usa.cma-cgm.com
ANL Singapore Co. Pte. Ltd.	Bill	Fentress	(562)624-5624	(703)341-1385	usa.bfentress@usa.cma-cgm.com
(formerly: US Lines LLC)	Stacey	Collins	(757)440-3845		Usa.scollins@cma-cgm.com
Bermuda Container Line	Chris	Dubina	(973)854-4465	(908)352-8461	cdubina@balnwk.com
BNSF Railway Company	Laura	Stevens	(817)234-1111		Laura.stevens@bnsf.com
	Steven	Chavez			Steven.Chavez@bnsf.com
Canadian National/Illinois Central	Marc	Sherwood	(403)789-2142	(905)789-2337	Marc.sherwood@cn.ca
	Gordon	Graham	(905)789-2325	(905)789-2337	Gordon.graham@cn.ca
CPR-US	Customer	Service	(866)333-8111		Cs_Intermodal@cpr.ca
CMA-CGM (America) LLC	Bill	Fentress	(562)624-5624	(703)341-1385	usa.bfentress@usa.cma-cgm.com
COFC Logistics LLC	Robin	Harter	(419)725-0700	(419)410-9074	Robin.harter@cofclogistics.com
COSCO Shipping Lines Co., Ltd.	PerDiem	Department	(281)765-6800ext.5335		perdiem@cosco-usa.com
	J.	Houghta			JHoughta@COSCO-USA.COM
	Kaye	Watson			KWatson@COSCO-USA.com
Crowley Liner Services, Inc.	Attn:	Customer Service			uiia@crowley.com
CSX Intermodal Terminals, Inc.	Daphne	Ruggles	(904)633-1354	(904)245-3109	Daphne_Ruggles@CSX.Com
	Tim	Moore	(904)633-1354		Tim_Moore@csx.com
Depotrans Clewiston LLC	Raymond	Kwok	(941)981-3886		sking@depotrans.com
Eimskip USA, Inc.	Sly	Young	(800)445-2654	(757)627-9367	sly@eimskipusa.com
Ellerman City Liners Ltd.	Mike	Ausmus	(251)219-3310	(251)433-1461	Ellerman-equipment@nortonlilly.com
Evergreen Shipping Agency (America) Corp	Linda	Acebal	(201)761-3140	(888)320-9472	LindaAcebal@evergreen-shipping.us
	Ryan	Koch			Ryankoch@evergreen-shipping.us
	Steve	Yin			SteveYin@evergreen-shipping.us
	Tom	Wang	(201)761-3150		TomWang@evergreen-shipping.us
	Sandra	Suknanan	(201)761-3168		sandrasuknanan@evergreen-shipping.us
	Carlos	Sanchez	(714)822-6800		carlossanchez@evergreen-shipping.us
	Thierry	Turquet	(972)246-5531		thierryturquet@evergreen-shipping.us
	John	Leyer	(972)246-5536		johnleyer@evergreen-shipping.us
Flexi-Van Leasing, LLC	Equipment	Control			CustomerSupport@FlexiVan.com
					fleet_admin@flexivan.com
	Phil	Lucier			PLucier@FlexiVan.com
	William	Pang	(602)284-2847		WPang@FlexiVan.com
Four Seasons Fresh Transport LLC	David	Noriega	(310)515-1007	(310)515-1771	dnoriega@fourseasonsft.com
Hapag-Lloyd (America) Inc.	Mariela	Martinez			Mariela.martinez@hlag.com
	Monica	Garay	(678)808-4616		Monica.garay@hlag.com

Company	First Name	Last Name	Phone	Fax	E-mail
HMM Co. Ltd.	Rusty	Harris	(972)501-1351		irwhs@hmm21.com & detention@hmm21.com
Innovative Terminal Services, Inc.	Raul	Gonzalez	(310)522-1193		rgonzalez@innovativeterminal.com
Iowa Interstate Railroad	Martin	Hanson	(319)298-5426	(319)298-5454	mjhanson@iaisrr.com
ISO Tank Chassis Services LLC	Zach	Baker	(615)313-6589	(615)313-6592	zbaker@agmark.com
Kansas City Southern Railway Co.	Steve	Bayless	(816)983-1880	(816)983-1555	sbayless@kcsouthern.com
MACS Maritime Carrier Shipping	Connie	Clifton	(713)895-3053	(713)895-3200	Connie.Clifton@macship.com
Maersk Agency U.S.A., Inc. as agent for Maersk A/S	Barry	Potts	(704)571-2076		Barry.Potts@maersk.com
Maersk Line Limited	William	Sagin	(757)857-4800		wsagin@mlinet.com
Matson Navigation Company	Timothy	Warren	(800)662-8766	(480)968-7648	Eqctrl_phx@matson.com
Matson Navigation Company of Alaska LLC	Timothy	Warren	(800)662-8766	(480)968-7648	Eqctrl_phx@matson.com
Mediterranean Shipping	Donnell	Thorn	(843)971-4100	(908)605-2602	Donnell.thorn@msc.com
	Nita	Perry	(843)971-4100	(843)971-1155	Juanita.perry@msc.com
	Jackie	Mckoy			Jacqueline.mckoy@msc.com
	Gabriela	Yelton (MSC USA)			gabriela.yelton@msc.com
	Gabrielle	Aceto (MSC USA)			gabrielle.aceto@msc.com
Milestone Chassis Co/Milestone Equipment Co	Susan	Pankow	(630)366-7360		susan.pankow@milecorp.com
National Shipping of America, LLC	Arlene	Heeneman	(415)956-9356	(415)397-1545	aheeneman@natship.us
Neptune Pacific Direct Line Pte Ltd.	Mike	Ausmus	(251)219-3310	(251)433-1461	Mausmus@nortonlilly.com & Neptune-equipment@nortonlilly.com
Norfolk Southern	Andrew	Knouse			Andrew.knouse@nscorp.com
North American Chassis Pool Cooperative	Jeffrey	Dudenhefer	(770)335-9085	(615)780-3246	jdudenhefer@nacpc.org
Ocean Network Express North America, Inc./Ocean Network Express PTE. LTD.	Eric	Chang			Eric.Chang@one-line.com
	Ani	Merrick			Ani.merrick@one-line.com
	Joseph	Makhoul			Joseph.makhoul@one-line.com
	Jacob	Lee	(804)256-2256		Jacob.Lee@one-line.com
	Ronnie	Armstrong	(708)667-6084		Ronnie.Armstrong@one-line.com
	Dermot	Johnston	(708)667-6062		Dermot.Johnston@one-line.com
OOCL (USA), Inc.	Ronald	Anderson	(801)302-6695	(801)302-3310	nagmnr@oocl.com
Pasha Hawaii Holdings LLC	Jamie	McPhee	(469)565-1737	(469)565-1737	Jamie_McPhee@pashanet.com
Paul's Transport, Inc.	Parvinder	Bhangal	(905)629-9987	(905)629-8611	pb@pauls.ca
Sarjak Container Line Pvt. Ltd	Luis	Carranza	(832)328-0957	(713)895-3083	Luis.carranza@sebertshipping.com
Schuyler Line Navigation Company LLC	Brian	Houst	(410)216-6020	(410)216-6021	
Seaboard Marine Ltd.	Legal	Department	(305)863-4444	(305)863-4733	legal@seaboardmarine.com
SM Line Corporation	Paul	Schneider	(480)588-3221	(480)493-5617	pschneider@smlines.com
Somers Isles Shipping	Robin	Bishop	(904)261-2662	(904)261-3704	rbishop@nfs-sisl.com
Swire Shipping	Swire	Team	(253)300-9978	(253)200-3800	Logistics.us@swireshipping.com

Company	First Name	Last Name	Phone	Fax	E-mail
The Genset Pool LLC	John	Pearson	(914)319-7383		jpearson@gensetpool.com
	Nancy	Brown	(561)699-8208		accounting@gensetpool.com
Tote Maritime Puerto Rico (formerly Sea Star Line)	Becky	Roberts	(904)855-3254		broberts@totemaritime.com
	Marisol	Schmidt	(904)855-1260	(904)725-9875	mschmidt@totemaritime.com
Transfar Shipping Pte Ltd.	Mike	Ausmus	(251)219-3372	(251)433-1461	Transfar-equipment@nortonlilly.com
Turkon Container Transp. & Shipping Inc.	Gokhan	Hantal	(201)866-6966	(201)866-6529	equipment@turkonamerica.com
Union Pacific Railroad Company	Matthew	Wafer	(402)544-2349	(402)233-3376	IMDLDamageDisputes@up.com
Virginia Intl Terminal (Va. Inland Port)	Lee	Cranford	(540)636-4200	(540)636-4244	lcranford@vit.org
Wan Hai Lines	Elaine	Chin	(602)567-9090	(602)567-9101	Elaine_chin@wanhai.com
	Brittany	Hendrix	(602)567-9100 Opt.6,2		usar@wanhai.com
XPO Stacktrain (formerly: Pacer Stacktrain)	Todd	Keenan	(614)923-1785	(614)296-0680	Todd.keenan@xpo.com
Yang Ming (c/o Yang Ming (America) Corp.	Hector	Rivera	(201)420-5807	(201)222-6699	uiia@us.yangming.com
ZIM Amer Integrated Shipping Svcs. Co. LLC	Mathew	Frigo	(757)362-8665	(757)351-7915	Frigo.matthew@us.zim.com